



Part- Time Outreach Associate

Overview:

The Violence Prevention Center is looking for a dynamic person to inspire passion and compassion in our local community. This new position will focus on building and strengthening relationships in St. Clair, Monroe, and Randolph IL counties to create communities where survivors of domestic violence can be quickly connected with lifesaving services. This is an exciting opportunity for someone who loves to create connection, speak publicly, and has strong interpersonal skills.

Responsibilities:

- Promote the Violence Prevention Center through social media, meetings, tabling, presentations, and trainings.
- Expand awareness to reach new audiences.
- Assist with awareness campaigns.
- Create and maintain relationships with partner organizations, businesses, and community members.
- Plan and host regular domestic violence trainings in various communities.
- Attend networking meeting to promote agency awareness.
- Utilize tracking forms and databases to manage relationships.
- Distribute marketing collateral to agency partners.
- Regular local travel between Monroe, St. Clair, and Randolph IL counties.

Qualifications:

- Enthusiasm for the mission of the Violence Prevention Center and the survivors we serve.
- Passion for connecting with people and forming meaningful relationships.
- Minimum of 2 years related education or experience required.
- BA or BS in marketing, public health, or public relations preferred.
- Previous training and/or public speaking experience required.
- Strong project management, creative thinking, and problem-solving skills.
- Capacity to balance multiple priorities at once.
- Ability to make authentic connections with diverse populations.
- Excellent oral and written communication skills.
- Capacity to work independently while in collaboration with a team.
- Must possess a valid driver's license, proof of auto insurance, and have ability to drive agency van.

Hours: This position works a flexible 20-25 hour work week including semi-regular weeknight and weekends.

About the Agency: The Violence Prevention Center of Southwestern Illinois (VPC) works to eliminate domestic violence in individual lives and society as a whole. The agency believes that all people have the right to be free from harm, to be respected, and to determine and pursue their own goals. Operating with these values allows the VPC to meet clients where they are and empowers survivors to heal from trauma. The VPC accomplishes this through survivor-led support services including a 24-hour crisis hotline, counseling, legal advocacy, emergency housing, and rapid rehousing. These life-saving services are essential to the survivors of domestic violence we serve and provide clients with the best opportunities to create lasting safety and peace in their lives.

To Apply: Please send cover letter and resume to melissa.tutterow@vpcswi.org